



Minutes
 CHAPMAN MILLS SCHOOL COUNCIL MEETING
Wednesday, May 24, 2016 – 7 p.m. in the school staff room.

Present: Darren Budrow; Tracy Budrow; Neil Drimer; Karen Sauter; Roger Lee; Luc Poirier; Kendra Bonnell; Jenn Earle; Shawn Hocking; Reena Patel; Mike Price; Ashley Price; Catherine Ghiourelotis (start only); Vijay Muthucumarasamy

Regrets: Stephanie Poulton; Bimal Vyas; Nita Tandon; Sunil Kulkarni; Ujwala Kulkarni; Colleen Powe

Item	Agenda topic	Presenter
1.	<p>Welcome and Introductions (5 min)</p> <ul style="list-style-type: none"> • Previous minutes approved (moved by Tracy; seconded by Reena) • Next meeting date June 21 confirmed • Swag items for School Fair: Email vote was done prior to meeting for Karen’s request to use Council funds to purchase swag items for Spring Fair • Summary of commentary: Although majority were supportive, some discussion about considerations of the environmental impact of purchasing plastic items, e.g. sunglasses, water bottles and the message it sends to students; and also to whether such items are essential • Karen moves to have Council approve funding for swag items in the amount of up to \$2,500 as follows: <ul style="list-style-type: none"> ○ 1500 wrist bands (\$565) ○ 500 sunglasses (~\$1000) ○ 500 tattoos (~\$1000) ○ Vote: 11 yes, 2 no, 1 abstain and 4 no-replies, with decision to defer purchasing tattoos given we already have a good supply on hand 	Darren
2.	<p>Update from the Principal’s Office</p> <ul style="list-style-type: none"> - Equipment ordered from Council fundraising activities <ul style="list-style-type: none"> ○ 40 new Chromebooks and tech tubs ○ 5 Ipad minis for Kinders ○ 19 Ipads and covers ○ 1 extra iPad for learning support teacher ○ Also applied for licenses for mirroring technology 	Roger

	<ul style="list-style-type: none"> - New principal: Marva Major <ul style="list-style-type: none"> o Visit planned for June 2nd o Roger has already talked to her o Shawn Hocking will remain at CMPS o Action: Roger to extend invite to her for June 21 Parent Council - 2 month cycle learning plan reviewed <ul style="list-style-type: none"> o Focused on math communication and good descriptive feedback - EQAO started today and runs until end of next week <ul style="list-style-type: none"> o Lots of supports available, e.g. scribes, technology o Grade 6 EQAO is new this year for CMPS - Staffing <ul style="list-style-type: none"> o Hired 5 new staff for 17-18 - Leslie Park Public School <ul style="list-style-type: none"> o CMPS sold freezies last year to fundraise for play structure, but decision was made to close school, so money instead was used for full school field trip 	
<p>3.</p>	<p>Update from the Teacher's Rep (10)</p> <ul style="list-style-type: none"> • Freezie Friday was great success <ul style="list-style-type: none"> o 2 more planned (May 26, June 2) o Will go towards t-shirts for graduating class • "Friendship hours" planned for next week for all students <ul style="list-style-type: none"> o Focus on solving problems as they arise and conflict resolution o Also how to use "Peace Bridge" • Change for Change <ul style="list-style-type: none"> o Collect change for York Street PS starts next Monday o York Street PS doesn't have their own Parent Council and have only been able to raise \$400 total all year for new technology o Goal is to raise \$2500 in 2 weeks for new technology for their school • Track <ul style="list-style-type: none"> o Grade 3-6 tryouts this week; top students will go to Regionals June 5th • Character assembly May 26 (2-3pm) – parents welcome • Grade 6 Field trip to Carleton University: June 6th • Kinders: Rag and Bone theatre will be performing June 12th • Gr. 6 students will be doing a tour of Cedarview School: June 13th • Junior Choir: have had 20 members all year – great commitment 	<p>Shawn (for Colleen)</p>

- Leaving ceremony for Gr.6: June 27th (11:30)
- Musical was huge success and sold out both performances
- Volunteer breakfast: June 7th (745-815)-
- June 9th PD day – report card writing day

4.

Finances Update (10)

- Reena’s emailed May 19th update below (reflects up to May 10)

Reena

Revenue	Amount	Comments
Balance forward	53,817.27	
Lunch program deposit	122	
Total Revenue	53,939.27	
Expenses	Amount	Comments
Subway lunch	3,302.45	
Dominos pizza	4,058.12	
Hotdog supplies	275.54	
School council approved funds for library	2,000.00	Approved during Feb council meeting for purchase of additional library books
Lego Club supplies	501.06	
Tech tubs purchase	1,215.71	
Screenagers screening	325	
Sens ticket refund	40	
Technology purchase	5005.87	
Total Expenses	16,723.75	
Current Balance as of May 10, 2017	37,215.52	
Forecasted Expenses	Amount	Comments
SWAG purchases sunglasses and wrist bands for Spring fair	-1,574.94	\$678 wristbands and \$896.94 sunglasses ordered
SWAG purchases remaining approved amount	-925.06	\$2500 approved by council by e-vote for CMPS sunglasses, wrist bands and waterless tattoos
Council approved spending fund for school to Mr. Lee	-8,778.42	Approved in Dec meeting, tech tubs purchased in April
Council approved spending fund for school to Mr. Lee	-15,000.00	Approved in Mar meeting,
May lunch program remaining expense	-3,078.43	
June lunch program remaining expense	-5,000.00	
Paypal balance	6,600.00	Rpatel May 8, 2017
Hot Lunches website renewal	-350	Tbudrow Estimate

	expense			
	Staff appreciation lunch expense	-1,000.00	Aruff Estimate Apr 21, 2017	
	Estimated future popcorn expenses	-350	Aruff Estimate Feb 21, 2017	
	Spring Fair Sky ranch remaining expense	-500	Rpatel Estimate May 6, 2017	
	Estimated future Spring fair Junkyard symphony	-500	Mprice Estimate May 6, 2017	
	Estimated future Spring Fair inflatables	-2,600.00	Mprice Estimate May 6, 2017	
	Estimated future Spring Fair photo booth	-350	Mprice Estimate May 6, 2017	
	Estimated future Spring Fair balloon animals	-500	Mprice Estimate May 6, 2017	
	Estimated future Spring Fair decorations	-400	Mprice Estimate May 6, 2017	
	Estimated future Spring Fair food cost	-750	Mprice Estimate May 6, 2017	
	Estimated future Spring Fair refreshments cost	-350	Mprice Estimate May 6, 2017	
	Estimated future Spring Fair face painting cost	-100	Mprice Estimate May 6, 2017	
	Estimated future Spring Fair prizes cost	-100	Mprice Estimate May 6, 2017	
	Estimated future Spring Fair sponsor posters cost	-100	Mprice Estimate May 6, 2017	
	Estimated future Spring Fair sponsor revenue	1,150.00	Mprice Estimate May 6, 2017 of \$3500 - \$2350 sponsor deposits previously accounted for	
	Estimated future Spring fair ads in program (face painting, raffle, menchie's)	1,200.00	Mprice Estimate May 6, 2017	
	Estimated future Spring fair vendor (photo booth, pizza truck, tattoos) revenue	145	Mprice Estimate May 6, 2017	
	Estimated future food (hot dog, popcorn, drinks, cotton candy)	2,000.00	Mprice Estimate May 6, 2017	
	Estimated future Spring Fair Menchie's	??	Rpatel Estimate Feb 21, 2017	
	Popcorn machine or pot replacement	??		
	Future Forecasted balance on June 30	6,003.67		
	<ul style="list-style-type: none"> ○ Action items: <ul style="list-style-type: none"> ▪ All to review Reena's email for accuracy 			
5.	Fundraising & Events (20) <ul style="list-style-type: none"> ● Spring Fair <ul style="list-style-type: none"> ○ Lots of raffles prizes this year ○ Will send survey to parents to get sense of food orders 			Ashley

	<p>to help for planning and to decrease lines</p> <ul style="list-style-type: none"> ○ Pizza truck is new food truck this year ○ Pre-making cotton candy (possibly June 5) ○ Moving stage to centre for increased visibility ○ Contingency plan if rains ○ Still a few volunteer slots open ○ Book fair to be held during Spring Fair <ul style="list-style-type: none"> ● Action Items (all related to Spring Fair): <ul style="list-style-type: none"> ○ Shawn to ask teachers to help out; Ashley to send to Colleen to print out sign-up sheet for staff lounge ○ Mike and Ashley to create an information package for whomever takes over Spring Fair for next year ○ Roger to confirm max occupancy for school (in case it rains) ○ Ashley will send out confirmation to volunteers and roles ○ All to look for extension cords (3-pronged) labelled with names ○ Reena to ensure onsite counting of cash at end of night 	
6.	<p>OCASC (10)</p> <ul style="list-style-type: none"> ● Luc did not attend last week’s meeting as was general elections <p>Refer to April 20 notes that Luc sent out for full detail; highlights include:</p> <ul style="list-style-type: none"> ● Where possible if school closes, funds should follow kids ● Discussion of cashless payment system ● Scientists in School presentation ● Mazzola group: good service for school lunches ● Learning Commons 	Luc
7.	<p>Close the loop on prior ‘Action Items’ (10)</p> <ul style="list-style-type: none"> ● PRO grant application deadline extended to June 15 <ul style="list-style-type: none"> ○ Roger got an email from a private educational consultant (former teacher) → Sharon (<u>Sneaky Math</u>) <ul style="list-style-type: none"> ▪ How to integrate math at home in daily activities ▪ Will tailor workshop based on council feedback ▪ Council needs to approve idea (\$750) of using her for running workshop for all parents (JK-grade 6) if we get \$1000 of grant funds ▪ Received great references from both a principal and Parent Council within OCDSB 	Jenn

	<ul style="list-style-type: none"> ▪ Will childcare be included? ▪ Could potentially do a Facebook Live to broadcast event ▪ Motion: Jenn moved that Council support program application for PRO grant for Sneaky Math workshop for 17-18 (Ashley seconded motion, all present voted in favour) <ul style="list-style-type: none"> • Screenagers <ul style="list-style-type: none"> ▪ Highly recommend for grade 6 and 7 ▪ Great reception, but low turnout ▪ Would recommend doing it next year, and consider doing it at CMPS next year • Teacher’s Appreciation Event <ul style="list-style-type: none"> ▪ Lunch June 9th ▪ No volunteers needed ▪ 2 choices: 1) catering food program run by students at Amy’s high school– homemade vegetarian and meat lasagnas, ceasar salad, cheesecake 2) Cosmo’s souvlaki restaurant (did last year) ▪ Unanimous vote by all members present: choice #1 ○ Roger’s Retirement Plan <ul style="list-style-type: none"> ▪ Plaque to honour Roger as inaugural principal within school and his legacy ▪ Costing: \$350 via CMPS funds (community pillar) or via donations ▪ Idea to present it at June character assembly to maximize school community involvement ▪ Suggested placement option: lobby ▪ Motion: Kendra moves to spend up to \$350 for 2 plaques (for lobby and smaller version for Roger) to honour him as a inaugural principal out of Council funds (aligned with community pillar) to be presented at June character assembly. Seconded by Luc; all present voted in favour ○ Action items: <ul style="list-style-type: none"> ▪ Jenn to follow up with Stephanie to ask about childcare for PRO grant ▪ Shawn to confirm best time to present it to Roger for maximal school viewing and other events to celebrate his retirement ▪ All to share via email with Kendra any 	<p>Tracy</p> <p>Darren (for Amy)</p> <p>Kendra</p>
--	---	--

	<p style="text-align: center;">suggested words for plaque and presentation</p> <ul style="list-style-type: none"> ▪ Kendra and Amy to get a mock-up and price from company (and how much to include a picture) <ul style="list-style-type: none"> ○ School Council Membership <ul style="list-style-type: none"> ▪ No correspondence from Ujwala and Sunil for 3 months and no attendance at Council meeting, despite attempts to reach out; ▪ Decision: They will no longer be considered voting members of council and will be removed from emails, in congruence with Council constitution 	Darren
8.	<p>New Business</p> <ul style="list-style-type: none"> - Hot lunch request for donated funds <ul style="list-style-type: none"> ○ Previous request for 1 family to be subsidized for lunch program from Council funds ○ Shawn indicated that discretionary funds available to schools to help subsidize families with financial difficulties, e.g. Snack Program ○ Suggestion of having option via Hot Lunches program to donate to support the CMPS Snack Program or School Breakfast Program ○ Various opinions on Council and decision that further research is needed before vote ○ Action Items: <ul style="list-style-type: none"> ▪ Defer further discussion to next meeting when Roger is here ▪ Luc/Nita to research OCACS perspective ▪ Neil to follow up on School Board policy use of Council funds to subsidize needy families lunch and other available mechanisms 	Darren

Next meeting: June 21