



Minutes
 CHAPMAN MILLS SCHOOL COUNCIL MEETING
Wednesday, March 22nd, 2017 – 7 p.m. in the school staff room.

Present: Ashley Price; Mike Price; Roger Lee; Shawn Hocking; Darren Budrow; Tracy Budrow; Neil Drimer; Stephanie Poulton; Vijay Muthucumarasamy; Colleen Powe; Bimal Vyas; Amy Ruff; Luc Poirier; Reena Patel, Nita Tandon; Karen Sauter; Kendra Bonnell, Jennifer Earle

Regrets: Shaena Freistadt; Penny Webster; Sunil Kulkarni; Ujwala Kulkarni

Item	Agenda topic	Presenter
1.	Welcome and Introductions <ul style="list-style-type: none"> • Previous minutes approved & seconded • Next meeting is April 19th 	Darren Budrow
2.	Update from the Principal's Office <ul style="list-style-type: none"> • An order was recently placed for a number of devices, 30 chrome books, 5 iPads, cases, & tech tubs + 7 mirroring licenses for the kindergarten classes • The school is in the midst of completing a technology inventory, so there's a listing of what's available, and also what condition the devices are in • Old laptops are being re-imaged • School improvement plan – the goal is to give clear descriptive feedback to students. Staff are (1) looking at ways feedback can be charted/measured and (2) using feedback as an action plan. Staff are encouraged to share this feedback with parents • <u>Masterminds presentation scheduled for April 3rd</u> This is a workshop, in conjunction with CHEO to help children learn how to be positive, mindfulness, and relaxation 	Roger Lee
3.	Update from the Teacher Rep (10) Sports/Clubs that have finished: <ul style="list-style-type: none"> • Volleyball, boys and girls teams had lots of practices and enjoyed playing together as a team • Chess club is over after meeting every recess for almost the whole winter New & Continuing Clubs: <ul style="list-style-type: none"> • Birthday book club continues on Friday's at first recess with Mme. Meaghan. It is always a big success with about 40-50 students going to listen to the stories. • Primary sports club for Grades 1 and 2 students starting on Mondays during second recess • Junior choir meets Thursdays 	Colleen Powe

	<ul style="list-style-type: none"> • Musical rehearsal every Tuesday and Thursday morning before school. This week we brought the whole cast together. In the upcoming week, we will be sending home a notice requesting needed props/costume pieces/volunteer requirements to all parents in the school. Performance dates are May 3rd at 11:15 for students at 6:15 for parents and on May 4th for parents at 6:15. We are looking for a piano player • Friday, March 31st : Character education assembly this month at 9:30 am (Character trait this month was respect) • Junkyard Symphony workshops for Grades 1-6 classes are continuing for the next few weeks – all classes get a one hour workshop • Wednesday, April 12th: Day of Pink for Anti-Bullying Awareness. Assembly will be held at 9:30 am. • We are working on two fronts to improve our outdoor education area and will be looking for parent volunteers to assist. • In order to control and kill off the burrs and thistles (and other unwanted weeds), we are going to cut down and tarp over everything. The tarps will need to stay down for the whole season (to next spring). We will need manpower to get this done. We are looking at the day before Earth Day, on Thursday April 27th, to do it. • Looking into sourcing out tarps and weights (rocks, bricks, old tires, etc.), as well as the brown yard waste bags, possibly from the board or potentially donated by a local business. • Volunteers will need to come with heavy gloves and weed removal tools (branch trimmers, shovels, etc.). <ul style="list-style-type: none"> • <u>Second Front:</u> We will be building three raised garden beds with the help of the organization Growing Up Organic. The organization is affiliated with our board and the project is heavily subsidized. This work will be done by two classes, Mrs. Venables and Mme. Gourlay. • We need to source at least one wheelbarrow to borrow for this project on the same day, Thursday April 27th • Grade 6 graduation – Roger will have details for next council meeting. There will be a “leaving ceremony” for parents to attend. Action item 	
4.	<p>Finances (20)</p> <ul style="list-style-type: none"> • There is currently a balance of approximately ~\$24,500 The revenue is from movie night, hot lunches & spring fair deposits (this does not factor in pending expenses) • Darren and Reena will meet to discuss how to provide a monthly high level budgetary overview for the meeting minutes Action item 	Reena Patel

	<ul style="list-style-type: none"> • There is a healthy balance that could go back into the school immediately. Since there is an ongoing demand for technology and reading material, the suggestion was that the funds be applied to these 2 resources (ex. more chrome books & books) • There was a motion (& second) to transfer \$15,000 funds into school hands for additional in year purchases towards our 3 pillars (likely on tech & reading material in this case). Council unanimously agreed. • Holdover item from last year “Lego Club” (\$500) – Roger reports that purchase still happening – expected in coming days • Holdover item from last year “Early Fall 2016 Purchases” (\$3,500) can now be stroked off budget. This was amount earmarked for the initial Spring Fair deposits. All have been completed without reducing this amount and therefore line item redundant. This (\$3,500) also was to cover small dollar restocking order of CMPS Wrist Bands. Since we’ve managed to go 9 months without – this will be released. Action item: Karen volunteered to be our “Swag-master” to do an inventory and see what if anything is required, research pricing and bring back to council for future consideration. • Darren motioned to have \$3500 released from budget, Luc seconded. Council unanimously agreed. 	
5.	<p>Close the loop on prior ‘Action Items’ (20)</p> <ol style="list-style-type: none"> 1. <u>Annual Plan</u> (Ujwala)- deferred until next meeting 2. Are we adding any <u>new ‘Events’</u> to this year – no new events 3. <u>Jump Math</u>: Program is designed to bring up math scores and teaching modules. It teaches parents and students how to have fun with math. “Mathletes” looked like the preferred option. Nita will look into it. Action item 4. Do we need a <u>Tech Committee</u>? No. Luc will be the Tech contact 5. <u>PRO Grant</u> \$1,000 – Deadline is May 25. Jenn will follow up Action item 6. <u>Council Succession Plan</u> / Changing of the guard: A Communication blast will be sent out with a request for help. Council needs a succession plan for new members. 7. <u>Screenagers Film</u>- Tracy was contacted by another school council to join together and present screenagers- costs \$ to get rights to show it. Community event for kids aged 10 and up – talk about what you’ve seen and get them to change habits. Cost = \$550 - \$650 depending on if we sell tickets or not. Very popular movie, both schools would promote it. Mostly for older kids grade 5/ 6. Action item Tracy will follow up 	<p>Ujwala All Nita</p> <p>Luc</p> <p>Jenn</p> <p>Darren</p> <p>Tracy</p>
6.	<p>Carry Over to next meeting</p> <ul style="list-style-type: none"> • Fundraising & Events Update 	Various

	<ul style="list-style-type: none">• OSASC Update• Hot lunch request for donated funds – follow up	
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Next meeting: April 19th 2017