



ANNUAL GENERAL MEETING – MINUTES

CHAPMAN MILLS PUBLIC SCHOOL COUNCIL MEETING

Wednesday September 26, 2018 – 7:00 pm – 8:30 pm – School Library

Present: Neil Drimer; Staci Brunet; Katrina Parker-Smith; Jennifer Patton; Shawn Hocking (vice-principal); Catherine Ghiourelotis; Kelly-Ann Waung; Karin Green; Shayna Carson (teacher rep); Bahaa Sunallah; Mital Patel; Howard Martin; Jasmine Bhatena; Nita Tandon; Kim Davis; Marva Major (principal); Stephanie Poulton

Regrets: Cam Krisciunas, Luc Poirier, Kendra Bonnell, Amy Ruff, Patricia Smith

Item	Agenda topic	Presenter
1.	<p>Welcome</p> <ul style="list-style-type: none"> - Meeting was called to order at 7:08pm - Bahaa sat in for Jenn Earle (as she moved out of school district) and chaired the meeting - All present provided introductions - May minutes approved – motion carried by all voting members present 	Bahaa
2.	<p>Update from the Principal’s Office (15)</p> <ul style="list-style-type: none"> - Principal provided an overview of her role and philosophy: building strong community and being collaborative <ul style="list-style-type: none"> o Reiterated if concerns with child’s learning, first contact should be with teacher - This year had increased enrollment compared to last year <ul style="list-style-type: none"> o Projected enrollment: 715; actual: 711 o 6 kinder classes; 11 primary classes; 16 junior classes o 64 staff members - School EQAO results were shared: overall positive <ul style="list-style-type: none"> o small dip in gr. 3 math (71% from 73%) and reading (84% from 92%); gr. 3 writing has 	Marva and Shawn

	<p>increased to 89% from 87%)</p> <ul style="list-style-type: none"> ○ Increase in grade 6 math to 71% from 68% and writing and reading remained constant ○ Not able to attribute decreased math scores yet as still need to dig deeper for possible explanations ○ Overall school scores are above the provincial and board scores <ul style="list-style-type: none"> - Math is a major focus for school board, and will be focus of upcoming Oct PD day for teachers - Focus for school for this year: belonging - ACTION: School has assembled a 'school vision' committee with staff, but would like to have parent representation on this committee 	
3.	<p>Establishment of Council's Pillars/Mission statement –</p> <ul style="list-style-type: none"> - These are the guiding principles/ areas of focus of any fundraising efforts and other Council activities to be undertaken during the school year - Current pillars: community; technology; and literacy - MOTION: <ul style="list-style-type: none"> ○ Stephanie moves to defer determination of pillars by council until after 18-19 council elections and to October meeting- Jasmine seconds; all in favour 	All
4.	<p>Draft Annual Report 2017-2018 (10)</p> <ul style="list-style-type: none"> - High level summary of draft report was presented - ACTION: Nita will circulate post-meeting as some elements still need to be finalized (e.g. financial report) 	Nita
5.	<p>Hot Lunch Update (15)</p> <ul style="list-style-type: none"> - Sign up deadline was moved due to tornado/power outage - Some outstanding amounts still owed - Mummies Yummies will be offered this year (new program) <ul style="list-style-type: none"> ○ Can order each week by Wed for subsequent week - Subway: Profit \$1.03/sub – 104 orders (similar to last year) - Pizza: Patricia Smith will lead the pizza program 	Kelly-Ann

	<ul style="list-style-type: none"> ○ Avg 9 volunteers/week ○ 580 slices/week (similar to last year) - Popcorn: 3 days/session <ul style="list-style-type: none"> ○ 8 volunteers signed up for 1st one; Patricia is leading ○ 325 bags (similar to last year) 	
<p>6.</p>	<p>Update from the Teacher Rep (5)</p> <p><u>Classroom and school learning activities:</u></p> <p>O-month- Building a strong community at CMPS: 1) “Find Three”- was an activity to encourage student interaction and community building. Students were asked to find three people at recess that they did not know that fell under a specific criteria (e.g. Monday: Same birthday month, Tuesday: say hello in a different language, etc. 2) School wide BINGO. This took place on September 21st.</p> <p>Ukulele Lunch & Learn - Teachers teaching teachers!</p> <p>September Assembly- Took place Sept. 7- whole school introductions and focus for the upcoming year. School vision and direction from “ME” to “WE.”</p> <p>Terry Fox- Primary and Junior classes will be participating in a walk/run within the community on September 28. In order to make this activity possible within the community, MANY parent volunteers help to both walk/run with the students and to be point guards on the route. Fundraising goal this year is to surpass last year's \$991.00 that was collected.</p> <p>Super Teacher Mega Rally- This is an event that has been a yearly tradition. It takes place at the end of September to celebrate our first month of school! This year it will take place on September 28. Teachers are put into teams, wear costumes and compete against each other in an obstacle course in the gym, while students cheer and encourage them from the sidelines. The winning teacher team then competes against a team of grade 6 students.</p> <p><u>Sports, Clubs and Others:</u></p>	<p>Shayna Carson</p>

	<p>Junior Choir - Lavonne Venables and Anne Kim are leading Junior Choir and they are meeting Wednesdays at first recess (have met twice already). 59 juniors- with lots of boys who have joined - including grade 6's. They are preparing for Remembrance Day and the students have been asked to make a commitment until that performance. They concentrate on healthy singing (vocal production that will not harm the developing voice) and learn about music reading and composition in a fun atmosphere.</p> <p>Sports programs include intramural school based activities that encourage widespread participation. Our students compete with other schools in the board in soccer, cross country running, volleyball, and other sports.</p> <p>Cross Country & Soccer: intramurals have been taking place over the past few weeks. The tournaments will be in October. Additional sports in the coming months.</p> <p>Please Note: The grade 3 classes will be doing workshops over the next couple of weeks with a group called "Growing Up Organic" where they will be harvesting the vegetables that were planted last spring for seeds that they will use to plant a new garden next spring. This is our third year working with Growing Up Organic and many students in grades 3 and 6 have benefited from experiences of building the gardens, planning gardens where plants help each other and planting and harvesting the gardens.</p> <p>ACTION: We ask that students not use these as play areas after hours and that the plants be left alone so that the classes can work with them.</p> <p>Wish List Items: If parent council were interested in organizing a fall clean up of the outdoor area, the kinder teams would greatly appreciate it. As they often use these areas for outdoor education and would continue through the winter if the burr and thistle plants were removed.</p>	
7.	Finances Update (5)	Bahaa (as Cam's

	<ul style="list-style-type: none"> - Draft financial report was sent by Cam by email before meeting - Bahaa summarized report as Cam was absent - Unofficially, and without full reconciliation: \$3600/\$29,000 of approved funds from current (17-18) council term remains unspent - ACTION: For new treasurer: Heather (in school office) and Cam suggest creating a dedicated community banking account to simplify process 	delegate)
8.	Fundraising & Events (2) <ul style="list-style-type: none"> - Patricia Smith is happy to run Indigo night on a Wednesday, but a date needs to be decided - All movie nights have been determined – Oct 26; Feb 1; Apr 5 - Committed volunteers for 1st movie night – Howard/Stephanie/Staci - ACTION: get movie night best practices file from Jenn Earle - ACTION: Co-chairs to email Patricia re: possible dates that will work for INDIGO 	Howard/Kelly-Ann
9.	Communications Update (2) <ul style="list-style-type: none"> - Council has new website (that is linked to school website) - Previous minutes will be posted on website shortly - Facebook and Twitter have been used to help disseminate events - A lot of questions have been coming in on social media via direct messages – suggestion to create auto message “to contact school directly” 	Jasmine
10.	OCASC Update (2) <ul style="list-style-type: none"> - Can follow OCASC on Facebook re: agenda - Monthly meetings typically are the next day after school council meetings - MOTION: Moved by Bahaa for council to reimburse annual OCASC fee of \$30 to Mital – Katrina seconds; all in favour 	Katrina
11.	Review of the role of Council and the Council’s Constitution (10) <ul style="list-style-type: none"> - All council roles were reviewed 	Bahaa
12.	Election Process (10) The following were the results of the council election process for 2018-2019:	All

	<p>Co-Chairs – Catherine and Kelly-Ann (all voted in favour) Treasurer – Jennifer Patton (all voted in favour) Co-Secretaries: Karin/Neil (all voted in favour) OCASC coordinator: Mital (all voted in favour) Fundraising coordinator: no one expressed an interest to fulfill this role currently so position will remain vacant, until someone comes forward Communications coordinator: Jasmine (all voted in favour) Hot Lunch coordinator: Kelly Ann (all voted in favour) Members at large –</p> <ul style="list-style-type: none"> - Kim Davis (community liaison/outdoor experience/environment -name and mandate TBD) - Howard - Staci - Bahaa - Katrina - Stephanie <p>Teachers reps – Melanie Crichton and Shayna Carson</p>	
13.	<p>Other Business (5)</p> <ul style="list-style-type: none"> - Monthly meetings to take place 3rd Wednesday of each month – next meeting: Oct 17 	All
14.	Meeting adjourned at 9:17	

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“The main purpose of school councils is to work towards the improvement of student achievement and to enhance communication between the school and the school community. This is accomplished by making recommendations to your school principal and the school district on significant education issues, and by planning activities that support the active participation of parents/guardians and your school community.”