



**Minutes**  
 CHAPMAN MILLS SCHOOL COUNCIL MEETING  
**Wednesday, Sept 20<sup>th</sup>** – 7 p.m. in the school staff room.

Present: Howard Martin, Kelly-Ann Waung, Catherine Ghioureliotis; Colleen Powe; Kendra Bonnell; Reena Patel; Darren Budrow; Marva Major, Tracy Budrow; Shawn Hocking; Luc Poirier; Ashley Price; Mike Price; Vijay Muthucumarasamy; Stephanie Poulton; Katrina Parker-Smith; Jennifer Earle

Regrets: Neil Drimer; Amy Ruff

Item	Agenda topic	Presenter
1.	<p><b>Welcome and Introductions</b></p> <ul style="list-style-type: none"> <li>• Approval of agenda, review of Sept AGM</li> <li>• Darren walked through what council has been like in the last few years, using a power point presentation.</li> <li>• Suggestion was made that parents should go on the OCDSB web site and sign up for the newsletter</li> <li>• Next meeting is <b>September 27th</b></li> </ul>	
2.	<p><b>Update from the Principal's Office</b></p> <ul style="list-style-type: none"> <li>• <u>Student Enrolment:</u> in June there were 714 students attending CMPS. The projected enrollment for September 2017 was 757 students, however numbers dropped and there are at 697 students at present.</li> <li>• There may be an impact to staffing, which is being assessed immediately. Communication will go out next week.</li> <li>• EQAO results are in and were reviewed in detail by Sean</li> <li>• <u>Arrival / dismissal procedures:</u> Last school year the parking lot was closed down in the morning and again at dismissal to create a safe walking zone. Again this year, the school is trying to create a walking zone at both time points during the day. During these times no driving is permitted through the parking lot:        8:15-9:00am        2:30-3:15pm (no pylons are out)</li> </ul> <p>Picking up students who are walking: There have been some reminder signs explaining when to come on to the field, PE classes are still ongoing and school goes to 3pm.</p> <ul style="list-style-type: none"> <li>• 255pm: Kinders can be collected/ dismissed</li> <li>• Dismissal is 3pm for all other grades</li> </ul>	Marva Major Shawn Hocking
3.	<p><b>Update from the Teacher Rep</b></p> <ul style="list-style-type: none"> <li>• <u>Orientation Month</u> Comet Clusters: Rock/Paper/Scissors, Comet cooldown (Spaghetti Toes), Comet puzzle - all classes were given part of a huge comet to decorate how they want. It will be put together and hung up in the front of the school</li> <li>• Welcome in different languages - students will be invited to have their pictures</li> </ul>	Colleen Powe

	<p>taken in groups based on the languages they speak, holding a sign that says 'welcome' in their language. These photos will be blown up and hung at the front of our school as a welcome display.</p> <ul style="list-style-type: none"> <li>• <u>First assembly</u> to review our expectations and continue to work on these, focusing on entering the school quickly and safely for lunch time</li> <li>• Super Teacher Mega Rally - Friday, September 22; Students will join in the gym to watch teachers compete in obstacle courses as part of our Orientation Month</li> <li>• <u>Orange Shirt Day</u> - Friday, September 29th (official date of Orange shirt day is September 30th). Teachers are doing activities in class to educate students about First Nations culture and acceptance of others. Next week, excerpts from the story, 'When I was eight' will be read over the announcements and discussed in classes leading up to Orange Shirt day. More information will be given at the assembly on Friday before the Terry Fox Run</li> <li>• <u>Terry Fox</u> - Friday, September 29<sup>th</sup>; Kinders will be running together in the yard as a group around 9 am. The rest of the school will attend an assembly first about perseverance, Terry Fox and Orange Shirt day and then will head out into the community to run (middle block) rain or shine!</li> <li>• <u>Cross Country Meet</u> is October 19th. Practices will begin shortly with Ms. Cluff Soccer intramurals - Tier 1 and Tier 2 teams will be chosen from the intramural teams. The soccer tournament dates have not been determined yet, but will be sometime in October. Mr. T is running the Soccer intramurals.</li> <li>• All Grade 4s - Going to the Mosaic Canada for a field trip on October 4<sup>th</sup></li> </ul>	
4.	<p><b>Finances</b></p> <ul style="list-style-type: none"> <li>• The financial statement is part of the annual report and is due Sept 22<sup>nd</sup></li> <li>• There is a balance of ~ 7k, as we didn't have enough time last year to spend the money, therefore it will be carried over to this school year (2017/2018)</li> <li>• A suggestion was made to spend the money in the near future based on immediate needs.</li> <li>• <b>Action item</b> for Marva / Sean to attempt to (1) determine where it is needed most and (2) spend the \$ before the new council comes in (Oct 18<sup>th</sup>) if at all possible</li> </ul>	Reena Patel
5.	<p><b>Lunch Program Update</b></p> <ul style="list-style-type: none"> <li>• There is a team in place to take over lunches from Tracy this school year</li> <li>• Lunches are a go, notices have been sent home and funds are starting to come in</li> <li>• Council will send out an email to parents for the lunch program as a final reminder</li> </ul>	Catherine Ghiourelotis
6.	<p><b>Fundraising &amp; Events (20)</b></p> <ul style="list-style-type: none"> <li>• Council is looking for a successor (~ 1-2 hours / month)</li> <li>• Ashley will pick 3 dates for movies &amp; email them to Marva</li> </ul>	Ashley Price
7.	<p><b>Communications Update</b></p> <ul style="list-style-type: none"> <li>• Council is looking for a successor (~ 1-2 hours / month).</li> <li>• Looking for someone to organize the Sens game, and to maintain Facebook, twitter, posters, Instagram etc.</li> </ul>	Mike Price
8.	<p><b>OCASC Update</b></p> <ul style="list-style-type: none"> <li>• Ottawa Carleton Association of School Councils</li> <li>• 1 evening a month average of 35-45 people in attendance</li> <li>• Purpose: A meeting of the minds to learn what different schools are working on</li> <li>• Next meeting TBD</li> </ul>	Luc Poirier

	<ul style="list-style-type: none"> <li>• Collects questions for Chalk it up</li> <li>• School council training day is a good resource for all parents interested in attending</li> </ul>	
9.	<b>Other Business</b> <ul style="list-style-type: none"> <li>• PRO Grant- Submitted on time in June however a decision is pending.</li> <li>• Jenn called the ministry of Education. This year there was an unprecedented number of PRO grant applications, over 2700.</li> <li>• The grants are under review and applicants will be notified by the end of September.</li> <li>• The suggestion was made to consider running Sneaky Math using council funds if the grant is not approved. Jenn will keep everyone posted</li> </ul>	

**Next meeting: September 27<sup>th</sup>**

Date	Action item	Owner
17-Apr-17	Popcorn machine – do we need a new machine is an updated part needed (can the pot be replaced?) Shaena to follow up come up with a recommendation. Amy to contact distributor to see if that's an option.	Shaena & Amy
20-Sept-2017	PRO grant – Jenn will follow up with Marva and determine what nights would work (in terms of booking the gym)	Jenn Earle
20-Sept-2017	Marva / Sean to attempt to (1) determine where money is needed most and (2) spend the ~7K before the new council comes in (Oct 18 <sup>th</sup> ) if at all possible	Marva Major & Shawn Hocking

Date	Gentle reminders (for year 2017-2018)	Owner
17-Apr-17	This year screenagers will be run as a free event for the community; next year consider running it again for a fund raising event	